

Payroll & Benefits Department
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TO: Spokane Public Schools Employees

FROM: Payroll & Benefits Department

SUBJECT: July 2020 Payroll Notification to Employees

UNIQUE PAYMENTS

Payout of Personal Leave of more than three (3) days for 10-month employees is included this month.

Summer school payments begin for eligible staff.

Certificated Staff Supplemental Payments

Final amounts for Enrichment/Tri time for the 2019-20 year that was submitted for processing by July 15, 2020.

Classified Staff Supplemental Payments

Final amounts for Non-Compulsory time for the 2019-20 year that was submitted for processing by July 15, 2020.

DEADLINE FOR SUBMISSION REMINDERS

Certificated

All 2019-20 school year PERT needs to fall between the dates of 8/29/19 – 8/30/20 and the final deadline to submit approved & signed PERT forms is **August 31, 2020**.

OTHER NOTICES

SEBB is offering a Limited Open Enrollment opportunity due to COVID: From July 1 to July 31, 2020, eligible employees will have the opportunity to make limited changes to their SEBB benefits. All changes must be received no later than July 31st. To learn more about the allowable changes, including how to make changes, visit hca.wa.gov/sebb-oe.

Department of Retirement Systems Service Credit

Certificated and classified staff, working less than half-time, and substitutes may be eligible to purchase retirement service credit for time worked. For additional information, contact the Department of Retirement Systems (DRS) at 1-800-547-6657.